

Agenda for the 36th meeting of the Ocean Facilities Exchange Group (OFEG)**Hamburg, Germany – 6th / 7th April 2016**

Attendees: Juanjo Danobeitia, Colin Day, Erica Koning, Klas Lackschewitz, Miki Ojeda, Per Nieuwejaar, Johnny Ytreland, Olivier Quedec, Barbara Tanner, Natalie Clark (Stand in for Beth House)

Meeting place:

Hamburg Maritime Museum (KDM Lounge, 7th floor) on 6th and 7th April 2016 (<http://www.imm-hamburg.de/>).

Time 6th April : 0900 – 16:30
 7th April : 0900 – 12:30

Agenda**6th April 2016**

Time	Item	Presenter	Papers
0900	Coffee and Tea		
0930	Welcome and Introductions	Day	
	Approval of Minutes and Matters arising	Day	35 th OFEG Minutes
	Update of the OFEG activity document and barter balances	All Partners	OFEG Activity document OFEG Barter Balances
	Update equipment items for barter; some items to be removed; all to advise any to be added	Day / all	Discussion
	Update on ship barter points allocation process	Day	Barter exchange valuations from previous meeting
	Feedback on recent delivered barter cruises	All partners	Discussion
1230	Lunch		
1330	NERC/NIOZ Cruise Planning Software	Day/Koning	Update and progress report
	Requirement for technician(s) from the host ship operator county to sail on a barter cruise	Koning	Discussion
1500	Coffee and Tea		
	Review of barter requests	All partners	Proposed barter cruises
1630	End of Day 1		
	Dinner: Time: 19:30 Venue: Krameramtsstuben (krameramtsstuben.de) <i>The location is approximately 10 min from the hotel One and 15 min from the Maritime Museum.</i>		

7th April

Time	Item	Presenter	Papers
0900	Coffee and Tea		
0915	EU Funding and Shiptime	Koning/Quedec	Is this now a standing item or should it be removed?
	OFEF cruise programmes 2016/2017	All partners	
	Ship issues, fleet and major equipment changes	All partners	
	Discussion over adding new members to OFEG and recent requests	All partners	
	OFEF website	All partners	
	AOB - Future meetings/ chair and secretary for future meetings	All partners	
1230	Lunch		
1330	End of Day 2		

Standard Information Papers

Information Paper 1 – Proposed Barter Cruises (see comments from partners below)

Information Paper 2 – Ship Telephone Contact Numbers (provided)

Information Paper 3 – OFEG Fleet Renewal Roadmap (Old item?)

Meeting dates

The Group has two meetings a year: a two-day meeting in the Spring and a one-day meeting in the Autumn. The date(s) for meetings are set well in advance to ensure that as many members as possible can attend. Meeting dates can only be changed at late notice if all members can attend on the proposed new date(s) and no one is financially disadvantaged by the change.

Future meeting venues/dates:

Autumn 2016: Norway + OFEG-TECH

Spring 2017: France

Autumn 2017: Texel

Spring 2018: Spain

Autumn 2018: UK

Spring 2019: Norway

Autumn 2019: Germany

Contact Details

	Work	Home	Mobile
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Erica Koning	0031 222369441	0031 226416628	0031 611710875
Henk de Haas	0031 222369402		
Colin Day	0044 2380596109		0044 7802511497
Natalie Clark	0044 1793442551		

Barter exchange enquires protocol:

Barter exchange enquires should only come from OFEG members (see contact details above), and any barter exchange enquiries from members of the science community should be directed back to the appropriate national OFEG member.